



K-LIFE Extended Hands Bursary Fund Application

To be completed by Jamaica Applicants (Only)

Last Update: June 9, 2019

K-LIFE EXTENDED HANDS BURSARY FUND

Selection Criteria

Bursary awards serve two equally valuable purposes: recognition of achievement, as well as provision of financial support. The allocation of bursary funds is awarded to **students of Jamaica already enrolled in a (College/University) post-secondary school program**. For students already in a program, bursary funds are more likely to recognize concrete achievements during a student's career at their school of choice and may also permit students to continue at the University/College when their financial resources might not otherwise permit them to do so.

Applicant(s) enrolled in a post-secondary school program, can continue applying for the bursary on an annual basis e.g. back to back school years, the bursary program is available

In recognition of the criteria specified in the KLM Bursary, we seek to award funds, to ensure that the entire items are recognized in the aggregate pool of bursary recipients:

As a general rule, our expectation is that students receiving scholarships should display **two or more** of the below attributes, with exception to **Attribute #1 (MANDATORY)**:

1. Kingdom Life Member

Kingdom Life Ministries has positioned itself as a leader within the category of “Excellence and Leadership” in the arena of changing people’s life by the awesome power and gifting of the Holy Spirit. All applicant(s) **MUST** be active members of this body of Christ and support the visions and goals of Kingdom Life Ministries, the scholarships awarded annually will reflect broadly on our identity as leaders in the community and various church organizations.

2. Creative Accomplishment

Students must demonstrate originality and innovation in the arts and humanities, sciences, or social sciences. The selection committee considers the accomplishments of writers, artists, and musicians just as seriously as scientists.

3. Financial Need

The committee considers how students are financing their education. Students applying for scholarships based on financial need should clearly state in their application how many hours per week they work.

4. Unusual Force of Character

Students who have overcome obstacles related to health, family, social, educational or economic disadvantages are encouraged to apply. Any circumstance that shows strength of character and potential for achievement should be stated in your application.

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5. Community Service

The committee considers not simply your community service but, more importantly, the impact your service has had on a particular individual or group. The committee considers volunteerism, service learning, field-work or internships that show civic responsibility and engagement.

POLICIES:

- **The committee members can make a unanimous decision to award a determined amount of winner(s) in any given year. Number of winners will be assessed on a year to year basis.** Amounts to be made public at time of recipient being awarded. The bursary will be awarded prior to the start of the school semester.
- The bursary **may be made payable to the name of the post-secondary institution** e.g. College or University that the winner is attending the start of the school semester. In this event, **funds would not be made payable to the name of the scholarship winner.**
- If the student has received the bursary and, without reason, decides not to study as planned, the bursary must be returned in full. If time allows, the next applicant in line may then be given the bursary.
- If the student should fall ill and cannot attend school all efforts should be made by the student to obtain a refund and return the unused portion, if any to KLM.
- All applicants must provide the following documents prior to being eligible for bursary consideration:
 - Current post-secondary transcript e.g. **for the semester years completed**
 - Costs for the upcoming program year enrolled
 - Written intent from applicant to continue enrollment for the current year

HOW TO APPLY:

- High school transcripts or Current post-secondary transcript
- Acceptance letter for school of choice
- Written intent from applicant of accepting/enrolling at desired school
- Recent Photo (headshot)
- All (enrolled College/University) applicants must submit a short 500-word essay explaining clearly why they are the best candidate for the scholarship. Explain your involvement with KLM and how long you have been a member. Express your opinion on 2 or more of the above attributes.
- You may be asked to attend an interview with the selection committee
- Submission date to be established year to year.
- Completed application from part 1 and 2

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- All application forms are subject to Pastor’s approval.

(APPLICATION FORM- Part 1)

<u>Bursary Application for:</u> K-LIFE EXTENDED HANDS BURSARY FUND	
Name of Candidate:	
Contact information (Phone number/email address):	
Submission date of application: Note. Please EMAIL your completed application forms with supporting documents to Klife.scholarshipfund@klife.ca	
List of attributes for which you are applying for the bursary: see selection criteria	Attributes: 1. KLM Member (Mandatory) 2. _____ 3. _____ 4. _____ 5. _____
Program of study:	
Estimated cost of program for upcoming year	_____ (JMD)

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(APPLICATION FORM- Part 2)

<u>Bursary Application for:</u>			
K-LIFE EXTENDED HANDS BURSARY FUND			
Educational Background			
Post-Secondary Program of study	Name of Institution	Year graduated or expected to graduate	Marks obtained (attach transcript)
Notable extracurricular activities and distinctions obtained:			
1. _____ _____			
2. _____ _____			
3. _____ _____			
Essay (500 words) – See above “How to apply” for criteria- Attach document			
Signature of candidate:			

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SELECTION COMMITTEE GUIDELINES:

SCHOLARLY COMPETENCE

1. Review the individual's GPA, but also place emphasis on the type of classes and the thought that the student displays. How has work or life experiences contributed to making this candidate a potential bursary winner.

APPROPRIATENESS TO THE TIME

2. Are the timelines (goals), course selections, of the applicant in line with the timing of the bursary?

QUALITY OF APPLICATION

3. Is the essay well written and clearly meet all the criteria set out in the policy? Does it really convince you that the applicant really wants to learn and study?
4. No selection committee member can vote/offer opinions on applicants who are children, God-children, other immediate family members (1st or 2nd cousin's nieces/nephews) but not limited to only these. It is expected that committee members will withdraw from input in these cases.
5. 1st round of the application process will be blind. All application will be reviewed and voted on in and placed in 1 of 3 categories:
 - a. Under consideration (**Yes**)
 - b. Not viable (**No**)
 - c. Unsure (Discussion required by members)
6. 2nd round all "Unsure" will be reviewed by all members and will be agreed to remain in same spot or move to either (**A**) or (**B**).
7. 3rd round all committee members will select 2 candidates to argue for awarding of the scholarship.
8. 4th round each member will give a rating number for each of the following categories: *a score of 1 is high and a score of 4 will be considered low.*
 - a. Course selection
 - b. GPA
 - c. Strength of essay
 - d. Financial aid component/necessary
 - e. Active member of KLM
9. Final decision must be made at least 1-2 weeks in advance of announcement date. Bursary recipient (s) will be chosen by the date set by the committee at the time of the program launch
 - o You may be asked to attend an interview with the selection committee

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- Applications must be submitted by **the deadline date communicated via the church weekly announcement; late applications will not be accepted.**
- Hard copies of application forms can be obtained at church, on the table in the front foyer next to the bulletin announcements,
- Electronic copies of the application forms can also be requested via email to **Klife.scholarshipfund@klife.ca**
- All applications should be **emailed** to the KLIFE Extended-Hand Scholarship Fund Committee to **Klife.scholarshipfund@klife.ca**
- **New!** All winner(s) of the bursary will be required to sign and submit a contract form as a condition for full acceptance of the bursary funds

DECLARATION OF ACCEPTANCE - K-LIFE EXTENDED HANDS BURSARY FUND

By accepting the K-LIFE Extended Hands Bursary Fund, the winner(s) agree to:

- Remain committed to **active ministry** at Kingdom Life Ministries
- Maintain a strong personal relationship with Jesus Christ
- Strive towards spiritual and academic excellence
- Attend and complete the University/College program of choice, for which the bursary funds have been awarded